

Instruction Booklet
for
State Dental PG seats (M.D.S.) Allotments 2024

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Refer the websites regularly for notification(s), updated and relevant information.

Part A

The result of NEET MDS 2024 along with score & other required relevant data is available with NEET PG Admission/Counseling Board-2024 for Rajasthan.

The Chairman, NEET PG Admission/Counseling Board - 2024, Jaipur would conduct the centralized common counseling online for the session 2024-25, for admission in PG Dental (M.D.S.) Course, for all the 4 rounds of counselling i.e. Round 1, Round 2, Round 3 and Stray Vacancy Round, in State of Rajasthan.

1. Important dates / Schedule

Application form (Registration) Start date for filling of on-line application form and deposition of required application fee It is a mandatory step for subsequent process of counseling and allotment. Both the parts (Part 1 and Part 2) of the application form must be filled and completed.	05.07.2024
Last date for depositing the application fee at the website	10.07.2024 (4.00 pm)
Last date for submitting the on-line application form at the website	10.07.2024 (11.45 pm)
Document Verification (off-line) of all registered candidates at Academic Block, SMS Medical College, Jaipur	11.07.2024 to 12.07.2024 (10.00 am to 4.00 pm)
Verification of Disability certificate (issued by 16 centers approved by MCC) of all persons with disabilities (PwD) candidates of all categories (at 9.00 am sharp at Academic Block, SMS Medical College, Jaipur)	12.07.2024, 9.00 am
Verification, Allotment and Reporting by Sr. Demonstrator candidates for In-Service Quota (sub quota), (before the Board, 9.00 am sharp at Academic Block, SMS Medical College, Jaipur) (after applying/registering as per the procedure) All such candidates must present themselves physically alongwith all original relevant documents, before the Board	12.07.2024, 9.00 am
Publishing of provisional seat matrix (after Sr. Demonstrator allotments)	14.07.2024
Publishing of provisional merit list	14.07.2024
Deposition of security amount (refer the Instructions Booklet for details)	15.07.2024 to 17.07.2024 (4.00 pm)
On-line choice filling locking of the choices by the candidates (including filling up and saving of the choices / changing the filled choices multiple times)	15.07.2024 to 17.07.2024 (11.45 pm) (choices auto-locked at 11.45 pm on 17.07.2024)
Printing of the on-line application form after auto-locking of the choices filled and saved by the candidates	18.07.2024
Declaration of the result	20.07.2024 (midnight)
Printing of allotment letters on-line, reporting, document submission (including prescribed eligibility criteria) at the allotted college desk at Academic Block, SMS Medical College, Jaipur along with printout of allotment letter, all original documents, deposition of prescribed one year tuition fee, required bonds etc. and other documents as listed in instruction booklet	21.07.2024 to 25.07.2024 (10.00 am to 5.00 pm)
Commencement of academic session	01.08.2024
Further Processes	To be published later

Dates for further process will be notified in due course. Candidates are advised to follow the websites regularly <https://medicaleducation.rajasthan.gov.in/me/#/home/dptHome> OR www.rajmdsneet2024.org

Online Counselling

There shall be 4 (four) rounds of allotment process. All 4 rounds of allotment including Stray vacancy round shall be conducted on-line. No round shall be conducted off-line. No admission shall be made at college level.

Application Fee

All candidates are required to deposit non-refundable application fee of Rs. 4000/- (Rs. 3000/- for SC, ST category candidate of Rajasthan state domicile) + applicable transaction charges.

All eligible candidates who wish to participate in the counseling process must register themselves through the above mentioned websites by completing Part 1 as well as Part 2 of application form.

A candidate who fails to register by completing both Part 1 as well as Part 2 of application form, shall not be eligible to participate in the further process of counseling.

Verification of Documents

All registered candidates must present personally along with all original relevant documents and two sets of self-attested photocopies of the same on the scheduled dates for verification of the documents as mentioned in this booklet.

Candidate who does not come for verification within the stipulated date and time or whose documents are not verified or found incomplete or on verification he/she is found ineligible, shall not be allowed to participate in the respective round of counselling process. Such candidates can get their documents checked and verified for subsequent round(s) of counselling, as per the schedule and participate in subsequent round(s) of counselling, as per the eligibility criteria.

Candidates who do not submit a valid caste/EWS certificate at the time of document verification, will be considered under open category for allotments.

For verification, candidate belonging to PwD / Senior Demonstrator category **must present personally along with relevant original documents** and one set of photocopy of the same, at given place and time.

During the process, the eligibility criteria, relevant documents, etc. of the candidates shall primarily be checked. After verification, allotments will be made as per the merit cum choice and applicable reservation roster and as per the norms, in accordance with the rules and the directions laid down by Hon'ble Supreme Court of India/Hon'ble Rajasthan High Court/DCI/NMC/ NBE/Government of Rajasthan. However, the admission will be subject to submission of his/her verified documents at the time of reporting at allotted college desk, at Academic Block of SMS Medical College, for which the decision of the Principal of the concerned allotted college or the Board shall be final.

Only NEET MDS 2024 qualified and registered with Rajasthan State PG Counseling Board 2024 candidates shall be eligible for admission.

2. State Eligibility

Degree seats

- (i) 50% of the total seats in Government colleges as well as 50% of the total seats in Private Colleges, the NEET qualified candidates who possess the degree of BDS from the colleges situated in the State of Rajasthan and all medical officers (dental) /medical teachers (dental) serving under Government of Rajasthan are eligible to participate, but on 25% seats out of these seats in Govt. colleges, preference shall be given to the candidates who possess the degree of BDS from the University of Rajasthan / Rajasthan University of Health Sciences; and
- (ii) for the remaining 50% of the total seats of Private Colleges, all NEET Qualified candidates who possess the recognized degree of BDS from anywhere are eligible to participate;

Note: State eligibility criteria, as mentioned in clause (i) for state quota seats shall be applicable upto round 3 allotment process. Any seat remaining vacant after round 3 shall be filled in stray vacancy round without applying the state eligibility criteria.

Provisions for Senior Demonstrators: As per Government order dated 31.03.2017 and 05.04.2017, regularly selected Senior Demonstrator working in Non-Clinical & Para Clinical Departments of colleges run by Government, Government Societies and Government Universities will be given priority (in the same department in which they are working) in Non-Clinical & Para-Clinical PG Degree seats allotment. They will be considered only after completing three years of regular service in the same department and qualifying the NEET examination. NOC (specifying service duration also) of the employer will also be necessary.

3. Eligibility (Academic)

Applicable to all categories

The candidate should have

- obtained BDS qualification recognized by DCI
- Completed satisfactorily one year's compulsory rotatory internship (**as on 30.06.2024**) as per GOI letter dated 07.03.2024 after passing the final BDS examination. No condonation of compulsory rotatory internship shall be accepted.
- Obtained registration from DCI / Rajasthan or other state Dental Council (provisional or permanent). The candidates registered with other than Rajasthan dental council are required to submit RDC registration certificate within one month after joining, at the allotted college.

- Secured minimum of marks at 50th percentile [40th percentile in case of natural born SC, ST, OBC, MBC (more backward classes) and 45th percentile in case of locomotor disabled for unreserved/EWS candidates] in the NEET MDS 2024.

In-service category

- Weightage of Bonus Marks in the obtained NEET MDS 2024 score shall be given to all eligible in-service candidates after verification by Directorate of Medical and Health Department, Rajasthan.
- Other criteria / conditions shall be as per the Government of Rajasthan norms i.e. service conditions, age etc.

Note: Candidates must ensure that they have scored minimum qualifying percentile in NEET MDS 2024 before addition of bonus marks to be eligible for application form filling and registration for State Counseling.

4. Reservation

All admissions to MDS courses shall be given as per reservation roster. Whatever the seats in whichever Dental colleges are available as per merit will be allotted to the candidates as per Reservation Roster and as per their choice. At roster point of OC all candidates will be considered as per their merit but at roster point of SC, ST, STA, OBC-NCL, MBC-NCL, EWS, the concerned category candidates will be considered as per their merit.

Treatment to be given to the candidates belonging to the SC/ST/BC who are selected against open category vacancies on the basis of their merit shall be as per circular no. F.7(1)DOP/A-II/99 Dated 26-07-2017 issued by the Department of Personnel, Rajasthan.

Note: As per letter no. F7(111)/DME/PG/2020/Part/1345, dated 17.03.2020 of Directorate of Medical Education and UO Note no. F7(1)/DOP/A-2/19 dated 22.02.2019 of DOP (A-2) Department, the EWS reservation shall be applicable on all educational institutions.

Not less than 25% seats out of each category of SC, ST, STA, OBC-NCL, MBC-NCL, EWS and open category shall be filled from female candidates.

The norms of reservation of the State Government of Rajasthan will be applicable only for bonafide candidates of the State of Rajasthan. SC / ST / OBC NCL / MBC NCL/EWS candidates of states other than Rajasthan state shall be considered as open category candidates. All candidates of reserved category shall submit valid caste / EWS certificate as per State Government rules.

Note:

OBC NCL / MBC NCL candidate must submit valid OBC NCL / MBC NCL Certificate (clearly indicating 'Non Creamy Layer') for Rajasthan State by competent authority of Rajasthan. Refer the direction letter no. 54159, dated 09.09.2015 issued by Social Justice and Empowerment Department, Govt. of Rajasthan, Jaipur.

EWS candidate must submit EWS Certificate (Valid for Financial year 2024-25) for Rajasthan State issued by competent authority of Rajasthan.

PwD reservation

5% seats shall be reserved horizontally for candidates with specified disabilities (PwD) under the Rights of Persons with Disabilities Act, 2016 and in accordance with the provisions of the "Postgraduate Medical Education Regulations, 2000". It is clarified that PwD candidates shall only be considered on the roster point reserved for PwD as per his/her PwD merit.

The "Certificate of Disability" issued in accordance with the Rights of Persons with Disabilities Rules, 2017 and as per norms of Regulating Authority. The disability certificate issued by 16 centers approved by MCC shall only be considered. **List of approved centers is attached as Schedule - 1.**

Note: The PwD candidates must ensure that they possess the disability certificate issued for NEET PG admissions 2024, by 16 centers approved by MCC. Refer order no. U-12021/03/2024-MEC, dated 21.06.2024 issued by MCC.

Unfilled reserved seat(s)

During / after the round 3 of counselling and on exhaustion of the list of reserved category candidates the roster point earmarked for that category shall be treated un-reserved and shall be filled accordingly.

5. Seat matrix

The seat matrix will be published in due course at the website (www.rajmdsneet2024.org). Responsibility of type of seats in the seat matrix shall lie with the concerned institution and not with the Counseling Board. Updated Vacant seat matrix will also be made available on our website before the start of each round of counselling.

6. Fee Details

Fee details as provided by the concerned institute will be published in due course. Responsibility of type of seats and Fee levied on such seats shall lie with the concerned institution and not with the State Counseling Board.

Refer order dated 19.05.2022 of Hon'ble Supreme Court in civil appeal no. 3978-3995/2017.

7. Application / Registration procedure

Before proceeding, read the instructions booklet, notification and other information etc. very carefully.

You should be very careful in filling-up the on-line application form. If any lapse is detected during the scrutiny, your candidature may be rejected even if you come through the final stage of admission process or even at a later stage.

IMPORTANT: HANDWRITTEN / TYPED / PHOTOSTAT COPIES / PRINTED APPLICATION FORM/ SCREEN PRINTOUT WILL NOT BE ENTERTAINED.

You should make sure of your eligibility etc. and that the declaration made by you regarding your eligibility is correct in all respects. You will be liable to legal action and / or punishment as may be deemed fit by the Admission Board in case it is found that you have furnished in-correct information or made false declaration or suppressed any information regarding your eligibility at any stage.

The jurisdiction for legal cases arising out of PG Dental Admissions/Allotments 2024 shall be limited to the Rajasthan High Court only.

The decision of the Admission Board in all aspects pertaining to the application and its acceptance or rejection as the case may be, conduct of counseling and at all consequent stages culminating in the admission or otherwise of any candidate shall be final and binding on all concerned.

The admission board reserves its right to alter and modify time schedule and conditions laid down in the notification, instruction booklet for conducting the various stages up to the admission, duly intimating details thereof on the website, as warranted by any unforeseen circumstances arising during the course of this process, or as deemed necessary by the admission board at any stage.

Ensure that you follow the steps as given in Part B of this booklet.

“Note your password for further steps. Keep it safe.”

The NEET PG Counseling Board 2024 will not be responsible for any consequences arising out of forgotten password / misuse of your password. It is your responsibility to maintain confidentiality of your password. Sharing of your password can result in its misuse by somebody else, leading to even exclusion of a genuine candidate from the on-line allotment process.

8. Choice filling

The guidelines and requirements for choice filling will be available with publication of seat matrix. Candidates must fill their choices, very carefully, based on the seat matrix and corresponding fee structure.

Any candidate opting seats permitted by the DCI will not be allowed to claim for any change on this ground, except during subsequent allotment depending upon his/her merit and as per preference only.

If a candidate does not submit his/her choice till the specified date and time, he/she will lose chance of participation in the on-line allotment process. The choices are required to be filled **very carefully** as the choices filled shall be final for on-line allotments for that round only.

It is mandatory to fill fresh choices in each and every round irrespective of whether the candidate was allotted/joined a seat in previous round or not (subject to the candidate is eligible to participate and willing to participate/upgrade in subsequent round). The choices filled by a candidate in previous round shall be scraped off and will not be considered for further rounds.

Note: If a candidate does not fill fresh choices for a round then he/she will not be considered for allotment / upgradation in that round.

Candidates participating in round 2 or round 3 of the counselling may fill the choices also for the virtual vacancies that may arise due to upgradation by a joined candidate of earlier round.

Candidate participating in the counselling process shall be considered on the vacancies available at his/her merit cum roster point. Any virtual vacancy that may arise after passing over of the merit cum roster point of a candidate shall not be available to that candidate.

It is clarified that any virtual vacancy that may arise due to upgradation by a joined candidate shall be available only to the candidates on next roster point.

If a round 1 allotted and joined candidate does not fill choices for round 2, then he/she will not be considered for upgradation in round 2 (as per his/her merit) and the seat allotted to him/her in round 1 will be considered retained as such.

If a round 1 / round 2 allotted and joined candidate does not fill choices for round 3 (as per the applicable procedure), then he/she will not be considered for upgradation in round 3 (as per his/her merit) and the seat allotted to him/her in round 1 / round 2 will be considered retained as such.

9. Allotments

The allotment of the subject and college / institute shall be made strictly on the basis of merit cum preference as per the reservation roster and in accordance with the rules laid down by Hon'ble Supreme Court of India/Hon'ble Rajasthan High Court/DCI/NMC/NBE/ Government of Rajasthan.

10. Inter-se merit

Merit list shall be prepared on the basis of marks obtained in NEET MDS 2024 after adding bonus marks if any as notified by the State Government according to the rules and regulations of the concerned Regulating Authority. The inter-se merit of the candidates securing equal marks will be in the following order:

- (a) One who has higher rank in NEET MDS 2024
- (b) The candidate of higher age (older candidate).
- (c) One who has passed final BDS in lesser number of attempts.
- (d) One who has secured more percentage (aggregate) in BDS.

11. Security amount

Before choice filling stage, candidates participating will have to pay refundable / adjustable security amount as under:

Rs. 25,000/- for all candidates opting for MDS course in RUHS College of Dental Sciences (Government Dental College) and Private Dental colleges

The Security Deposit will be forfeited if a candidate who has been allotted a seat in the round 2 or subsequent rounds and does not join the respective institution.

Also, the Security Deposit will be forfeited if the admission gets cancelled due to any reason e.g in case the candidate gives wrong information at the time of registration (application form filling) on the basis of which a seat may be allotted and later cancelled by the Board or fails to produce the required essential documents at the time of joining (within stipulated time).

1. If a candidate joins his allotted seat in any round of counselling, his/her security amount will be adjusted in the tuition fee to be deposited for the allotted college.
2. The security amount if not forfeited or adjusted in fee, will be refunded after completion of counseling process, to the concerned bank account from which the security amount is deposited.
3. A candidate allotted a seat in round 1 and does not join the allotted college will be eligible for subsequent round without forfeiture of security amount.
4. Round 1 joined candidate who has not been up-graded during round 2 counseling or has not participated in round 2 may resign without forfeiture of security amount within two days of declaration of round 2 result, failing which he will be considered as joined candidate for round 2 and rules will apply accordingly.
5. A candidate allotted a seat (fresh / upgraded) in round 2 of counseling and does not join the allotted seat, his/her security amount will be forfeited. Such candidate shall not be eligible to participate in further rounds of counselling.
6. Any candidate who retains his round 1 allotted seat (after two days of declaration of result of 2nd round of counselling) and candidates who join their round 2 allotted seat will not be allowed to resign (including returning of original documents) on or before the last date of admissions as scheduled by MCC/DCI.
7. A candidate having joined status on completion of round 2 and willing to participate for upgradation in round 3 will be eligible only on fresh application and on depositing security amount again. His/her earlier deposited security amount will be forfeited.
8. A candidate allotted a seat (fresh / upgraded) in round 3 of counseling and does not join the allotted seat, his/her security amount will be forfeited. Such candidate shall not be eligible to participate in stray vacancy round.
9. A candidate allotted a seat in stray vacancy round does not join the allotted seat **shall be debarred from participating in the State counseling process for next one year**, along with forfeiture of security amount.

10. Candidates having joined status after round 3 will not be allowed to participate in Stray vacancy round.

11. Candidate who joins the course on allotment of round-3 counselling or retains his or her seat (allotted in earlier round) in round-3 or a candidate who joins the course on allotment in stray vacancy round, shall not be allowed to resign the course (including returning of original documents) on or before the last date of admissions as scheduled by MCC/DCI.

Note:

No candidate can join two colleges/institutes at the same time. At the time of round 3 of the allotment process, such candidates who have registered for the state counseling and who have joined other college/institute (as on a specified date) through round 3 All India counseling or any other counseling and hence as per the directions of Hon'ble Supreme Court shall be in-eligible for allotment in State round 3 and stray vacancy round.

12. Joining at the allotted college

All candidates allotted a seat through State NEET PG Counselling for MDS Course will have to report in-person at Academic Block, SMS Medical College, Jaipur (at the desk of the allotted college) by the notified date and time.

Round 1

The candidates admitted to all dental colleges will have to deposit one year tuition fees with the chairman of NEET PG Counseling/admission Board only through electronic (on-line) mode. Candidate will then have to deposit the proof of on-line deposition of fee along with all original documents and requisite bond to the representative of allotted college (please refer to respective college website). The bank account details of counselling board for online fee deposition will be made available on the website.

Round 2

The candidates admitted to all dental colleges will have to deposit one year tuition fees with the chairman of NEET PG Counseling/admission Board only through electronic (on-line) mode. Candidate will then have to deposit the proof of on-line deposition of fee along with all original documents and requisite bond to the representative of allotted college (please refer to respective college website). The bank account details of counselling board for online fee deposition will be made available on the website.

Round 1 allotted and joined candidates will be considered for upgradation in round 2. For this upgradation, a round 1 allotted and joined candidate is mandatorily required to fill choices for round 2. In case he/she is allotted a different seat in round 2, his/her seat allotted (and joined) in the round 1 will automatically be vacated (and will be available for allotment to other candidates) and such a candidate will be required to join at the seat allotted during round 2).

Note: Original documents of the upgraded candidates shall be transferred directly to the upgraded college and will not be handed over to the candidate.

Round 3

The candidates admitted to all dental colleges will have to deposit one year tuition fees with the chairman of NEET PG Counseling/admission Board only through electronic (on-line) mode. Candidate will then have to deposit the proof of on-line deposition of fee along with all original documents and requisite bond to the representative of allotted college (please refer to respective college website). The bank account details of counselling board for online fee deposition will be made available on the website.

The candidates who retain round 1 / round 2 allotted seat in round 3 of counseling and candidates who join in round 3 will have to submit other fees/ charges and complete other formalities as per guidelines given in the respective college website by the last date of joining of round 3 counseling.

Round 2 allotted and joined candidates will be considered for upgradation in round 3 on fresh application and on depositing security amount again. For this upgradation, a round 2 allotted and joined candidate is mandatorily required to fill choices for round 3. In case he/she is allotted a different seat in round 3, his/her seat allotted (and joined) in the round 2 will automatically be vacated (and will be available for allotment to other candidates) and such a candidate will be required to join at the seat allotted during round 3).

Important (for all rounds)

Each candidate shall join the allotted college and course within the time as mentioned in the allotment letter issued on-line. There is no provision of extension for joining date. The allotment made will be firm and final. Change of college/course from one place to another is not permitted. Therefore, request for the same would not be entertained by the Admission Board after the allotment.

The selected candidates should bring all the requisite documents in original and also submit an undertaking in **Proforma-1** that the submitted documents are in original along with one set of self-attested copies of documents, at the time of joining at the allotted college, failing which their admission shall stand cancelled. These original documents may be kept with the institution till completion of the course.

The academic session will commence from **01.08.2024**

The selection for this admission shall be cancelled if the selected candidates do not join at the allotted college and deposit fees upto the stipulated date or whose particulars are found to be incorrect.

The candidates must present the accepted resignation/relieving letter from the institution he/ she is pursuing studies at present, at the time of joining. Failure to do so will result in disqualification for admission.

The selected candidates must also carry all requisite certificates and documents in original and also submit an undertaking that the submitted documents are in original along with self-attested copies of the same, at the time of joining and shall deposit the applicable fees as per the notified procedure and complete other formalities within

stipulated date and time, failing which their admission shall stand cancelled. These original documents may be kept with the institution till completion of the course.

A candidate without original certificates / documents shall not be allowed to take admission at the allotted college under any circumstances. A candidate who has already been admitted in PG course and has deposited his / her certificates in any dental college/ institute / university and participate for counseling (allotment process) with a certificate stating that "his/her original certificates are deposited with the dental college/ institute / university" (except the college allotted through NEET-MDS counseling 2024 of Rajasthan state process), will NOT be allowed to take admission at the allotted college.

The colleges shall be provided the list of candidates allotted. The colleges shall verify the credentials of reporting candidates as per this list and check the documents and other required certificates with originals.

The admissions shall be treated as provisional subject to the final decision of any pending case(s) in any court of law, if applicable to these admissions. Further, the provisional status of admission shall stand cleared only after enrolment by the concerned University.

The non-viewing of the websites about allotment information by the candidate shall not be accepted as a ground for non-joining by the scheduled time and date. The candidate's allotment will stand automatically cancelled if he/she does not join IN PERSON at the allotted college as per the notified schedule.

The candidate shall also submit an undertaking (on non-judicial stamp of Rs. 50/ duly notarized) that (a) all documents produced by him/her are in original or (b) in case original documents are lost, stolen or destroyed, the duplicate copy of the documents so submitted are duly issued by the competent authority and (c) if any facts are found false he/she shall be liable for cancellation of his/her admission as well as legal action as may be deemed proper by the State Admission Board / State Government (**Proforma 1**, available in the instruction booklet).

13. Conditions relating to bond etc. (applicable for RUHS College of Dental Sciences (Govt. dental college)

Surety Bond

At the time of allotment, the selected candidates (both All India and State quota) will have to submit a surety bond of Rs. 10.00 lacs (Rupees ten lacs) toward 'not to leave the course in between' (proforma available at the website).

At the time of final joining, a separate Bank Guarantee for Rs. 1.5 lacs and Bond for Rs. 8.5 lacs is to be submitted (surety bond of Rs. 10 lacs submitted earlier will be returned).

At the time of joining, all the original certificates of the candidate shall be deposited in the concerned allotted college towards execution of the bonds. The concerned allotted college shall have the right to retain all the original certificates of the students till compliance of the bond conditions.

14. Conditions relating to bond/bank guarantee* and other formalities (applicable for private colleges)

At the time of joining (on completion of round 3), all the joined candidates of round 1, round 2 as well as round 3 will have to submit a bond / bank guarantee* (if applicable). For details, refer website of respective private colleges / contact college office.

* Refer the judgment dated 31.05.2021 of Hon'ble Rajasthan High Court at Jodhpur in DBCWP No. 13535/2020 Deepesh Singh Beniwal Vs Union of India & Ors. The matter is sub-judice before the Hon'ble Supreme Court in SLP (C) No. 11296/2021.

Important: Documents checking and verification

The PG Admission/Counseling Board processes the allotments of college and course to the candidates based on the information filled/provided by the candidates in the on-line application/registration form.

Candidate should be very careful in filling-up the on-line application form and must ensure fulfillment of the eligibility criteria etc. If at any stage a candidate is found non-eligible for admission to the allotted course, his/her candidature is subject to rejection even if he/she comes through the final stage of admission process or even at a later stage.

Final checking and verification of the documents (including prescribed eligibility criteria etc.) will be done as per the applicable procedure, at the level of concerned allotted college, at the time of joining.

A candidates will be deemed to have joined an institution once his/her original documents are submitted, reported physically at the allotted institution desk, Academic Block, SMS Medical College, Jaipur and have deposited the requisite fee.

15. List of documents to be deposited at the time of joining

1. Allotment Letter
2. NEET MDS 2024 score sheet / card
3. Duly completed valid print copy of Application form of State PG Seats Allotments 2024, filled on-line.
4. Accepted resignation from the institution in case you are pursuing studies at present or from the college allotted through any other counseling including All India PG counseling
5. Date of Birth Certificate: 10th class certificate / mark sheet or any other equivalent certificate showing the date of birth
6. Mark sheet of 10+2 (senior school certificate examination) or its equivalent
7. Mark sheet(s) and degree / provisional certificate of UG examination
8. Internship completion certificate
9. State Dental council registration certificate
10. Attempt certificate of UG examination
11. Photo ID (driving license / PAN card / Voter ID / Govt. or PSU card / Aadhaar card/ Passport)
12. Six (6) Passport size photo same as affixed on application form
13. Domicile certificate
14. Surety Bond (as per the applicable proforma)
15. Valid Caste certificate, sub-category certificate issued by competent authority (if applicable)
16. Valid PwD certificate issued by 16 centers designated by MCC for NEET 2024, if applicable
17. Valid Economically Weaker Section certificate issued by competent authority (if applicable)
18. N.O.C. from present employer (if applicable)
19. Any other relevant certificate(s) / document(s)

Part B

Application / Registration steps

Important: If you do not complete application form filling within time, you will lose the chance of participation in the allotment process.

The processing of Application form is based on the information filled by the candidate. Any error committed intentionally or otherwise may result in cancellation of your candidature.

Keep the following ready before you start application process:

1. Scanned copy of your recent passport size coloured photo in the prescribed format (jpg or jpeg, size preferably upto maximum 100 KB)
2. Scanned copy of your signature in the prescribed format (jpg or jpeg, size preferably upto maximum 50 KB)

Be very careful while scanning your signature. You should first put your signature in an area of about 2" × 1" on blank paper with a ball point pen. Scan this paper. Cut/ select only signature area (2" × 1") and save it as jpg or jpeg (do not upload your signature in A4 size format / full paper).

3. Scanned copy of BDS final year mark sheet or provisional degree certificate or degree in format (pdf, size preferably upto maximum 300 KB)
4. Scanned copy of your SC/ST/OBC NCL/MBC NCL/EWS certificate valid for State (if applicable) in the applicable proforma and in format (pdf, size preferably upto maximum 300 KB)
5. Scanned copy of PwD category certificate (if applicable) in the applicable proforma and in format (pdf, size preferably upto maximum 300 KB)
6. Other documents as listed at serial 15 above, if asked (pdf, size preferably upto maximum 300 KB)
7. Scanned copy of first page of Bank Passbook (having account details)/ Cheque in prescribed format (pdf, size preferably upto maximum 300 KB)

Do not make any mistake in uploading the above.

Application Part-1

1. Enter your Roll No. of NEET MDS 2024.
2. Write your Name.
(Do not write Dr. / Mr. / Miss / Mrs./ Ms. etc. before your name)
3. Write your Father's Name.
4. Write your Mother's Name.
5. Select Date of Birth.

(Details in point 2-5 must be same as filled in NEET MDS-2024)
6. Click on: VALIDATE
7. On successful validation, Select Domicile State: Rajasthan / Other
8. Select any one category as applicable to you: General / SC / ST / OBC CL (creamy layer) / OBC NCL (non creamy layer) / MBC CL (creamy layer) / MBC NCL (non creamy layer).

Enter additional information, if required.

Economically weaker section details [for General candidates]
Do you belong to Economically weaker section as per the norms
Select - Yes / No

No change of category will be permitted once submitted/confirmed in the on-line application form / registration form.
9. Select Person with Disability (PwD): Yes / No
10. In case of PwD, Certificate Submitted to NBE/MCC issued by --
11. Write your email ID.
12. Cell no. (without zero)
13. Select your Internship completion date.
14. Press **SUBMIT** button.

Again check / confirm / verify the information filled by you before pressing the **SUBMIT** button.

Click **EDIT** button if any correction is required. Correct the same and then click on **SUBMIT** button.

15. On successful submission, you will be required to make the registration fee payment. Click on "**Proceed to pay fee**"

Deposit non-refundable registration fee of Rs. 4000/- (Rs. 3000/- for SC, ST category of Rajasthan State) and applicable service charges.

16. On successful payment, a new state counseling Application ID, password and fee payment transaction ID shall appear on your screen. **Note down the same.** Keep it safe for use at subsequent stages.

17. **Print Receipt (Application Part-1) containing fee payment transaction ID details etc.**

Now you have to login directly with this Application ID and password for completion of Part-2 of the application process at the website **www.rajmdsneet2024.org** using the option **Application Part-2**.

Application Part-2

1. Click on **Candidate Login** option.
2. Enter your New Application ID and Password.
3. Click on **Login** option.
4. Your Application ID, Stream (Dental) and Name etc. will appear on screen.

Basic details

1. Select salutation: Mr. / Miss / Mrs. / Ms.
2. Your Name and Date of birth will appear on screen.
3. Select gender: Male/Female
4. Your Father's name and Mother's name will appear on screen.

5. Present Communication Address:

Write the full address along with city.

Select Country - India / Other.

If you select India

Select State, District and write pin code
where the communication to you could be made.

If you select Other

Write Country
where the communication to you could be made.

6. Permanent Address:

If permanent address is same as present communication address, tick on the box provided. Otherwise, complete the details as required.

7. Write residence phone no. along with STD code.

8. Your cell number / mobile number filled in application part-1 will appear on screen.

9. Write your alternate cell number / mobile number.

10. Your email ID and domicile state will appear on screen.

11. Select nationality: Indian / other

If you select Other

Write name of the Country

12. Press **Save and Next** to proceed.

Qualification Details

BDS examination

1. Select Country from where you passed BDS: India / Other than India

If you select 'Other than India' then mention the name of the country, university, college, college city.

If you select 'India' then select the State: Rajasthan / Other than Rajasthan

If you select 'Rajasthan' then select the University and College from where you passed BDS

If you select 'Other than Rajasthan' then select the State and write name of University and College and select college District from where you passed BDS

2. Select number of attempt(s) in final BDS
3. Enter Marks obtained (final year BDS Part 1)
Enter Total maximum marks (final year BDS Part 1)

Service Criteria

1. Select service category: In-service / Non Service / Sr. Demonstrator
2. If you select In-service category then select whether you are working with Govt. Of Rajasthan - Yes / No.

If you select Yes then write designation, name of employer, present posting place and district.

3. Press **Save and Next** to proceed.

Bank Account Details (for refund process)

Enter the bank details where you wish to receive refund of security deposit, as applicable.

Select name of bank, enter branch city, IFC Code, account holder name, account type and account number

Document Verification Center

Choose document verification center, where you wish to get your documents verified physically, as per the schedule notified.

Upload Documents

Choose file and upload file - the applicable documents (photograph, signature etc.) file - one by one and check change in the status. Your photograph and signature will appear on screen and a message will appear on screen about successful uploading of documents, when uploaded.

After uploading all the requisite documents, press **Save and Next** button.

Declaration

Click on I accept: It is a must.

I declare that the above entries in the Application form have been filled up by me personally and the entries made are correct to the best of my knowledge and belief. I agree that if any statement / information is proved to be false then the Board shall have the right to take legal action against me for submitting false information and my candidature to the Course shall automatically stand cancelled.

I have gone through all the rules, information, instructions of the notification and I promise to abide by them.

I fulfill the prescribed eligibility criteria relating to educational qualification etc. for the course(s) I am applying for.

Press "**I accept**" to proceed.

The information filled by you will appear on screen. Check and confirm / verify the information filled by you before pressing the **Final Submit** button.

Click **Back** button if any correction is required. Correct the same and then click on 'Submit' button.

Note: Once you **Final Submit** your application form, your application form will become non-editable.

Important: This screen is not your Application form. Do not print this screen. Your Application form (that you have filled on-line) will be generated only after clicking on **Final Submit** button.

Print copy of the application form

Print shall be available after last date of application as per schedule.

Print two copies of the application form (filled on-line) on A4 size paper and keep the same along with all the requisite documents compulsorily with you (as mentioned in this instructions booklet **(under Joining at the allotted college)**).

Paste your unattested recent passport size coloured photograph, at the space provided on the printout of application form. This photograph must be same as uploaded by you while filling the on-line application form.

Sign on the printout of the application form. It is a must. Write Place and Date.

Keep with you the completed application form for submission when required.

You are not required to send the print copy of your application form filled on-line.

You will be required to submit one print copy of the application form (duly completed in all respects) only at the time of joining at the allotted college desk.

Helpline

In case you face any difficulty in application form filling and choice filling form etc., you may contact the Helpline between 2.00 pm and 7.00 pm at the helpline phone number available at the website) or send an email at rajmdsneet2024@gmail.com

LIST OF PROFORMA AND SCHEDULE

PROFORMA - 1

Undertaking for submitting original documents

SCHEDULE - 1

List of centers approved by MCC for issue of certificate of disability

DISCLAIMER (For Result of NEET MDS 2024)

1. The list is purely provisional subject to variations due to verification of facts and figures.
2. No candidate can have any legal rights/claim based on this information
3. This list is inclusive of all category of candidates (in service and non-service)
4. The final list would only be published after verification of documents regarding eligibility
5. This list is provided by the NEET MDS 2024 without verification as such is published.

PROFORMA – 1

The following is to be printed / written / typed / photocopied and then duly filled --
on Rs. 50/- Non Judicial Stamp paper and notarized

(To be filled by all candidates who have been allotted a seat)

Undertaking

I _____, age _____ years,

S/o,D/o _____ hereby undertake that:

1. I have got allotment for admission on MDS course in the college
_____.
2. For admission, I have deposited my documents in original, as required.
3. In case my original documents were lost, stolen or destroyed, I have deposited duplicate copy of that document duly issued by the competent authority.
4. All the documents are in original and are not forged/photo copy/printed copy and are duly issued by the competent authority.
5. If any document is not found original or is found forged / photocopy / printed copy, I will be responsible for cancellation of my admission as well as legal action as may be deemed proper by the State Admission Board / State Government.

Signature of the candidate

Name: _____

Registration form no.: _____

SCHEDULE-1**List of Disability Certification Centres who will issue Disability Certificates as per NMC norms to PwD candidates in support of their claim to avail 5% PwD reservation in UG/ Broad Speciality PG Courses**

S/No.	Name of Disability Certification Centre	City/State	Specialities Available for which Disability Certificate can be issued as per category of Disabilities mentioned in Disability Certificate
1.	Vardhman Mahavir Medical College & Safdarjang Hospital (VMMC & SJH)	New Delhi	All Disabilities as mentioned in Disability Certificate except Visual disabilities category and Intellectual Disabilities & Behavioural disabilities.
2.	All India Institute of Physical Medicine and Rehabilitation (AIIPMR)	Mumbai	For Locomotor Disability only
3.	Institute of Post Graduate Medical Education & Research (IPGMER)	Kolkata	All Disabilities as mentioned in Disability Certificate
4.	Madras Medical College (MMC)	Chennai	All Disabilities as mentioned in Disability Certificate
5.	Grant Government Medical College, J.J. Hospital Compound	Mumbai, Maharashtra	All Disabilities as mentioned in Disability Certificate
6.	Goa Medical College	Goa	All Disabilities as mentioned in Disability Certificate except Speech Disability.
7.	Government Medical College, Thiruvananthapuram	Thiruvananthapuram, Kerala	All Disabilities as mentioned in Disability Certificate. Ophthalmology Tests to be conducted at Regional Institute of Ophthalmology, Thiruvananthapuram under GMC Thiruvananthapuram
8.	SMS Medical College	Jaipur, Rajasthan	All Disabilities as mentioned in Disability Certificate except: <ol style="list-style-type: none"> 1. Neurology- Genetic Testing 2. ENT- Speech & Language Disability Testing Orthopaedics/ PMR- Gonitometer Adult. Plumb Line, Hand Dynamometer, Laser
9.	Govt. Medical College and Hospital, Sector32	Chandigarh	All Disabilities as mentioned in Disability Certificate

10.	Govt. Medical College, Agartala, State Disability Board	Agartala/Tripura	All Disabilities as mentioned in Disability Certificate
11.	Institute of Medical Sciences, Banaras Hindu University,	Varanasi/ Uttar Pradesh	All Disabilities as mentioned in Disability Certificate except Intellectual Disability.
12.	Ali Yavar Jung National Institute of Speech and Hearing Disabilities, Bandra, Mumbai	Mumbai, Maharashtra	For Hearing Disabilities only
13.	AIIMS, Nagpur	Nagpur, Maharashtra	All Disabilities as mentioned in Disability Certificate
14.	Atal Bihari Vajpayee Institute of Medical Sciences & RML Hospital, New Delhi. (ABVIMS & RMLH)	New Delhi	All Disabilities as mentioned in Disability Certificate except ENT For Visual Disability: Candidates who use LVAs may bring their own LVAs which can be checked.
15.	Lady Hardinge Medical College & Associated Hospitals (LHMC)	New Delhi	All Disabilities as mentioned in Disability Certificate
16.	All India Institute of Speech and Hearing (AIISH), Mysuru	Mysuru, Karnataka	For Speech & Hearing Disabilities only